

NEEDHAM YOUTH SERVICES

1471 Highland Avenue - Town Hall
Needham, MA 02492
Phone: 781-455-7500 Fax: 781-449-4569
Needhamyouth@needhamma.gov
www.needhamma.gov/youth

College Students Summer Internship

Mid/Late-June through July/Early August
15 – 20 hours per week (flexible schedule)

Needham Youth Services is offering a dynamic summer internship for a college student interested in the field of human services. This internship is specifically designed to be a unique learning experience, challenging, and fun. While this is a non-paying position, this internship is one which affords the selected candidate an opportunity for responsibility, a chance to learn about the helping profession, and to be a part of a mental health team.

Duties

- Assist with Extreme Looks Program (www.needhamma.gov/youth/extremelooks)
- Assist with Project VAN (www.needhamma.gov/youth/van)
- Assist with writing "Ask The Youth Commission" articles for newspapers
- Provide support for Peer Tutor Program (www.needhamma.gov/youth/peertutor)
- Provide support for Safe Surf Program (www.needhamma.gov/youth/safesurf)
- Maintain all required records and documentation
- Attend supervision and staff meetings
- Provide general office tasks
- Other duties as assigned by supervisor
- Learn, grow and have fun

The ideal candidate is a mature, bright and motivated student interested in the fields human services, counseling, psychology, or related areas.

Become a part of the Youth Services Team this summer !

**For further information,
please contact Jon Mattleman at jmattleman@needhamma.gov**

In accordance with the Americans with Disabilities Act of 1991, the duties listed in this job description may be modified in an effort to provide reasonable accommodation to individuals with disabilities.